



# Portage Fire Rescue

Fire Chief Troy Haase

119 West Pleasant Street, Portage, WI 53901

Telephone (608)742-2172 / Fax (608)745-4601

## EMS Position Hiring

Start Date: 11/5/2024

|                               |  |
|-------------------------------|--|
| <b>Title:</b>                 | EMS Position Hiring  |
| <b>Salary Range:</b>          | Firefighter - EMT – \$65,177 - \$74,492<br>Firefighter - AEMT - \$66,728 - \$76,266<br>Paramedic - \$68,280 - \$78,039<br>Paramedic Lieutenant – \$71,253 - \$79,858<br>Paramedic Captain - \$74,262 - \$82,902<br>Lateral Transfers are Available |
| <b>Hours:</b>                 | 56 Hours/Week, 24 on/48 off  |
| <b>Access Application At:</b> | <a href="https://www.portagewi.gov/apply-for-a-job/">https://www.portagewi.gov/apply-for-a-job/</a> or contact<br>(608) 742-2172   |
| <b>Application Deadline:</b>  | <b>June 24, 2024 at 1:00 PM CST</b>  |

Portage Fire Rescue is seeking candidates for a newly created ambulance service. Submit the general employment application, resume and additional documents to Fire Chief Troy Haase at 119 W. Pleasant Street, Portage, WI 53901 or via email at [troy.haase@portagewi.gov](mailto:troy.haase@portagewi.gov).

Portage Fire Rescue is in the process of adding a new paramedic emergency medical service to expand their response capabilities in the City of Portage as well as the Townships of Caledonia, Lewiston, Pacific, and Fort Winnebago. Portage Fire Rescue is a highly skilled and dedicated combination fire department that serves an area of 170 square miles with a population of approximately 16,400 people. The Department currently employs seven full-time personnel, 23 paid-on-call personnel, and one administrative assistant. In 2023, the Fire Department answered 527 fire/rescue calls for service.

The new emergency medical service brings a lot of excitement to the department with a plan to hire 14 full-time EMS personnel to operate all new state of the art ambulances and equipment. The hiring process will start May 24, 2024 with a start date of November 5, 2024. There will be a 7 to 8-week recruit academy and a go live date of January 1, 2025. The department will staff six EMS personnel on all three shifts to provide the ability to staff three ambulances 24/7. Each shift will have a Paramedic Lieutenant or Captain to manage day to day activities. The new EMS service will respond to approximately 2500 emergency calls annually. The service will only respond to 911 calls.

The department will be filling positions of EMT, AEMT, Paramedic, Paramedic Lieutenant, and Paramedic Captain. The full requirements to be hired for these positions are listed in the job descriptions on the City of Portage webpage.

#### **QUALIFICATIONS TO APPLY**

##### **FIREFIGHTER – EMT/AEMT/PARAMEDIC**

- U.S. Citizen, minimum of 18 years of age.
- High School graduation or equivalent
- Technical school training in Fire or Emergency Medical Services or any combination of education and experience that provides equivalent knowledge, skills, and abilities.
- Entry Level Firefighter
- Must possess a current Wisconsin EMT/AEMT/Paramedic License or be eligible for reciprocity.
- NIMS 100, 200, 700, 800
- Must possess and maintain a valid, unrestricted Wisconsin Driver's License and insurability to operate department equipment and vehicles.
- Must possess or be able to attain Firefighter I Certification within 18 months of appointment.

##### **DESIRED QUALIFICATIONS**

- Firefighter I Certification
- Driver Operator – Pumper Certification

##### **PARAMEDIC**

- U.S. Citizen, minimum of 18 years of age.
- High School graduation or equivalent
- Technical school training in Fire or Emergency Medical Services or any combination of education and experience that provides equivalent knowledge, skills, and abilities.
- Must possess a current Wisconsin Paramedic License or be eligible for reciprocity.
- Must possess and maintain a valid, unrestricted Wisconsin Driver's License and insurability to operate department equipment and vehicles.
- Must possess or be able to attain Entry Level Firefighter within 12 months of appointment.
- Must possess or be able to attain Firefighter I Certification within 24 months of appointment.

##### **DESIRED QUALIFICATIONS**

- Firefighter I Certification
- Driver Operator – Pumper Certification

##### **PARAMEDIC LIEUTENANT**

- U.S. Citizen, minimum of 18 years of age.
- High School graduation or equivalent
- Technical school training in Fire or Emergency Medical Services or any combination of education and experience that provides equivalent knowledge, skills, and abilities.
- Firefighter I Certification

- Must possess a current Wisconsin Paramedic License or be eligible for reciprocity.
- NIMS 100, 200, 700, 800
- Must possess and maintain a valid, unrestricted Wisconsin Driver's License and insurability to operate department equipment and vehicles.

**DESIRED QUALIFICATIONS**

- Firefighter II Certification
- Fire Officer I
- Fire and Emergency Instructor I

**PARAMEDIC CAPTAIN**

- U.S. Citizen, minimum of 18 years of age.
- High School graduation or equivalent
- Technical school training in Fire or Emergency Medical Services or any combination of education and experience that provides equivalent knowledge, skills, and abilities.
- Firefighter I Certification
- Hazardous Material Operations
- Must possess a current Wisconsin Paramedic License or be eligible for reciprocity.
- NIMS 100, 200, 700, 800
- Must possess and maintain a valid, unrestricted Wisconsin Driver's License and insurability to operate department equipment and vehicles.
- Must have or be able to attain Fire Officer I Certification within 12 months.
- Must have or be able to attain Fire and Emergency Services Instructor I Certification within 18 months.
- Must have or be able to attain Fire and Emergency Services Instructor II within 24 months of appointment.

**DESIRED QUALIFICATIONS**

- Associates Degree in related field
- Firefighter II Certification
- Driver Operator – Pumper
- Fire Officer I Certification
- Fire and Emergency Instructor I & II
- NIMS 300, 400
- Supervisory role in a Fire or EMS Agency

**SPECIAL REQUIREMENTS**

- Pass a comprehensive background screening that includes a criminal background check
- Pass a psychological evaluation
- Pass a pre-employment physical and drug screening examination
- Complete the employment questions below and submit with your application. (Please attach a separate sheet to complete the questions).
  - Why do you feel you are the best candidate for the position of Captain with the Portage Fire Department?
  - Explain how you will use your training and past experience to help develop an EMS program for the Portage Fire Department.

- How does the Portage Fire Department fit into your career goals?

### **Tentative Hiring Process Dates**

Application Due Date – June 24, 2024

Practice Physical Ability – July 12 & 13, 2024

Written Test & Physical Ability Test – July 20, 2024

Interviews – Chiefs/MD, PFC, Department – July 30 & 31, 2024

Final Results – August 1, 2024

Create List & Notify Candidates – August 2024

### **Benefit Package**

Portage full-time staff are represented by IAFF Local 2775 and are provided competitive compensation including: vacation time, sick time, FLSA days, paid holidays, health and dental insurance, and the Wisconsin Retirement System. Go to the [www.portagewi.gov/fire/](http://www.portagewi.gov/fire/) for contract and benefit package.